

CHECK LIST for SUBMITTED MANUSCRIPTS

1. Manuscripts Structure

i) Type

- Original article in Portuguese English
- Title: concise, brief and sufficiently informative (maximum 12 words)

ii) Content

- Relevant theme in Public Health
- Keywords present (2 to 6)
- Article typology pointed (intended journal section referred)

iii) Text Format

- Text format is in Word, “Times New Roman”, size 12, line spacing 1,5 and justified

2. Authors

- Author(s) complete identification appears in article submission (Professional name)
- Author(s) affiliation appears in article submission (the most important)
- Name of author responsible for correspondence indicated

3. Journal Sections Type

Research

- With following structure: Introduction, Methods, Results and Discussion (“IMRAD” structure)
- Maximum 3.000 words
- Maximum 50 references
- Structured abstract

Systematic Review

- Maximum 3.500 words
- Maximum 150 references
- Structured abstract

Policy and Practice

- Maximum 3.000 words
- Maximum 50 references
- Abstract (present but not necessarily structured as in research manuscripts)

Lessons from Field Interventions in Public Health

- Maximum 1.500 words
- Maximum 15 references
- Structured abstract
- Maximum limit of illustrations: 1 table and 1 figure

Perspectives

- Maximum 3.000 words
- Maximum 50 references
- Maximum limit of illustrations: 1 table and 1 figure or 2 table or 2 figures

Comments

- Maximum 1.500 words
- Maximum 6 references

Editorials

- Maximum 800 words
- Maximum 12 references

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4. Abstract

i) Abstract Category

- Research, Systematic Review and Policy and Practice**
 - Maximum 250 words
 - Definition of problem and/or research or review objective
 - Methods
 - Results (including statistical significance)
 - Discussion
- Lessons from Field Interventions in Public Health**
 - Maximum 250 words
 -
 - Approach
 - Target-population
 - Relevant changes obtained with intervention
 - Lessons learned

5. Tables and Figures

i) Tables and Figures

- Maximum of 8 (tables+figures) or maximum of 1 figure + 1 table in articles on Lessons from Field interventions in Public Health
- No repeated or redundant information transmitted in figures and tables or vice versa
- All illustrations (tables, figures – including maps) numbered following order of mention in text and adequate title present
- Tables are identified by number and title (over)
- Figures are identified by number and legend (under)

ii) Figures: maps

- Created from the source <http://www.un.org/Depts/Cartographic/english/htmain.htm>
- Created from the source <http://www.unsalb.org>
- Created from the source <http://apps.who.int/tools/geoserver>
- File EPS (*Encapsulated PostScript*) submitted

6. References

- Notes of reference are clearly marked and numbered on text
- Authors quoted up to a maximum of 3 and substituted by *et al.* when over 3
- Journal titles abbreviations as proposed by *Index Medicus*
- Journals not listed in the *Index Medicus* are written in full

7. Conflicts of interest

- Statement on possible conflicts of interest

8. Identified Financing Sources

- Yes No

9. Release Permit

- Statement on exclusive permit for DGS publication