

ARTICLES REVIEW CHECK LIST

Original article in Portuguese English

1. General evaluation of theme

- Fits the editorial policy of the journal
- Originality
- Pertinence
- Relevance in Public Health
- Methods (clear and sound methodology) incorrections

2. Article general evaluation

- Text written without semantic or morphologic
- Adequate keywords (2 to 6)
- Article importance is justified

3. Specific review per article type

Research

- Structure according to “Uniform Requirements for Manuscripts Submitted to Biomedical Journals” emitted by the Vancouver Group
 - Maximum 3.000 words
 - Maximum 50 references
 - Structured and quantified abstract
 - Research followed appropriated scientific method on a relevant theme for Public Health
 - Article follows ethical principles internationally accepted
- Text related to observational or experimental research fulfils:
- Introduction Methods Results Discussion
 - Observational study complies with the STROBE communication guidelines
 - Experimental study attaches proof of the Public Registration of Clinical Trials accepted by the ICMJE
 - Experimental study complies with publication guidelines of the CONSORT Declaration

Systematic Reviews

- Maximum 3.500 words
- Maximum 150 references
- Structured abstract
- Complies with Prisma Declaration
- Takes into account exhaustive and critical evaluation of pertinent published and unpublished studies
- Answers to research questions relevant for public health practice and policy
- Uses meta-analysis method if pertinent

Policy and Practice

- Maximum 3.000 words
- Maximum 50 references
- Abstract not necessarily structured
- Takes into account analytic appreciation, debates and articles that generate hypothesis motivated or based on quantitative data

Lessons in Field Interventions on Public Health

- Maximum 1.500 words
- Maximum 15 references
- Structured abstract

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- Maximum limit of 1 table and 1 figure
- Describes experience and practice acquired in the resolution of specific problems in public health
- Provides a convincing evidence of the obtained effect
- Fits the theme briefly
- Reference to resources, sources of information and data from the, participants
- Describes how the need of intervention/action was identified, who proposed the intervention and which factors were taken into account in its selection
- Description of the problem in terms of person, place and time, indicates how it was observed or measured
- Describes changes made, how they were implemented and by whom
- Describes the impact of the intervention in the specific problem: was it monitored or evaluated? How? If not, why?
- Discussion of the single aspects of the work and results, limitations, generalization hypothesis and further steps
- Discussion of the role of chance, leadership and management of the developed work

Perspectives

- Maximum 3.000 words
- Maximum 50 references
- Critical or explanatory analysis on relevant themes in public health, based on quantitative data

Comments

- Maximum 1.500 words
- Maximum 6 references
- Includes discussion, hypothesis or relevant points of view on public health
- There is reasoning on quantitative data

Editorials

- Maximum 800 words
- Maximum 12 references

1. Tables and Figures

i) Tables and Figures

- Maximum number of 8 (tables + figures) or maximum number of 1 figure + 1 table in articles on Lessons in Field Interventions on Public Health
- No repeated or redundant information is transmitted in a figure and/or a table or vice versa
- All illustrations (tables; figures, including maps) are numbered following the order of mention and include an adequate title or legend
- Tables are identified by number and title (over)
- Figures are identified by number and legend (under)

ii) Figures: maps

- Created from the source <http://www.un.org/Depts/Cartographic/english/htmain.htm>
- Created from the source <http://www.unsalb.org>
- Created from the source <http://apps.who.int/tools/geoserver>
- File EPS (*Encapsulated PostScript*) submitted

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2. References

- Notes of reference are clearly marked and numbered over the text
- Authors quoted up to a maximum of 3 and substituted by *et al.* when over 3
- Journal titles abbreviated as proposed by *Index Medicus*
- Journals not listed in the *Index Medicus* are written in full

3. Conflicts of interest

- Statement on possible conflicts of interest

4. Identified Financing Sources

- Yes No

5. Release Permit

- Statement on exclusive permit for DGS publication